



bair lake
bible camp

FOOD SERVICE APPRENTICE MILESTONES - YEAR 1

Milestone 1 (first month):

1. Food Service
 - a. Create a clear, well-thought-out, and appropriate menu.
 - b. Demonstrate ability to use the equipment throughout the kitchen. This includes the dishwashing equipment:
 - i. Prepare dishes for the Hobart
 - ii. Hobart loading
 - iii. Hobart emptying
 - iv. Putting away dishes
 - v. Three compartment sink operation
 - c. Demonstrate a working knowledge of the turnover and inventory of the kitchen.
2. Housekeeping
 - a. Identify and locate all BLBC spaces and titles (e.g. Shoreview, Little Pine, etc.).
 - b. Demonstrate knowledge of where all the cleaning supplies are kept and where the closets are in each building.
 - c. Explain what each cleaning chemical is used for and where it is used.
 - d. Show proficiency in housekeeping to help with routine cleaning.
 - e. Demonstrate competency in turning over an Inn Room to BLBC's standard.
3. ACE
 - a. Show proficiency in belaying.
 - b. Attain proficiency in basic ACE setup (harness and helmet checks, basic knots and rope setup, etc.).
 - c. Show proficiency in zipline facilitation (top and stairs).
4. Personal/Professional Development
 - a. Write out at least one personal and one professional goal to discuss with the Discipleship and Events Coordinator (DEC).
 - b. Read the book "The Freedom of Self-Forgetfulness" by Tim Keller and write a one-page reflection paper on what you learned and how you can apply the truths contained in the book to your life.
 - c. Read chapters 4 (Be Professional) and 9 (Budgeting Basics) from the book "Adulting 101" and discuss with the DEC.
 - d. Present a written budget to the DEC demonstrating effective stewardship of your money.

Milestone 2 (first 3 months):

1. Food Service
 - a. Serve as head cook of a meal with the FSM present without help .

- b. Demonstrate ability to place orders through GFS/Coke.
 - c. Correctly put away orders from GFS/Coke.
 - d. Cook items to temp and accuracy on the fly (including allergy items).
 - e. Explain food allergies and dietary needs.
2. Housekeeping
- a. Demonstrate competency in turning over an Inn Room to BLBC's standard
3. Maintenance
- a. Show the importance of personal safety by using the necessary equipment:
 - i. Eye protection
 - ii. Body Protection
 - iii. Ear protection
 - iv. Height/ladder safety
 - b. Demonstrate knowledge of where general equipment is kept (e.g. string trimmers, shovels, blowers, etc.).
 - c. Properly operate push lawnmowers, string trimmers, and snowblowers.
4. Personal/Professional Development
- a. Write an updated resumè (including a personal mission statement).
 - b. Write a 2-page personal reflection essay answering the question: "Who Am I?"

Milestone 3 (4-9 months):

1. Food Service
- a. Complete an order without help from FSM.
 - b. Demonstrate proper rotation of inventory.
 - c. Explain how to troubleshoot common problems with equipment to FSM.
 - d. Demonstrate clear and effective phone communication by either:
 - i. Contacting volunteers.
 - ii. Answering questions regarding allergies.
 - e. Communicate with guest services as a kitchen representative.
2. Housekeeping
- a. Demonstrate or explain how to run the carpet cleaner.
3. Personal/Professional Development
- a. Lead a morning prayer meeting with discipleship peers.
 - b. Evaluate progress on your goals from the Professional Development milestones (Discuss with DEC).

Milestone 4 (9-12 months):

1. Food Service
- a. Serve as head cook/co-head cook for all meals during a weekend without FSM present.
 - b. Create a week's menu for the Summer Camp season.
 - c. Lead the Sunday cooks meeting with FSM or in the absence of FSM.
 - d. Be ready to serve as an Interim Food Service Manager in the event of FSM's absence (short/long term).
2. Personal/Professional Development

- a. Write a 2-page personal reflection essay answering the question: "What did God teach me through this apprenticeship? What do I want to remember and apply in the upcoming season of life?"
- b. Evaluate progress on your goals from the Professional Development milestones (Discuss with DEC).